



Suwannee County Fire Rescue
Fire Prevention Division
 13530 80th Terrace
 Live Oak, FL 32060
 Phone: 386-208-1484 Fax: 386-364-3488

Permit Application for Tent

| | | |
|---|--------------------------------|-----------------------|
| | | |
| | | |
| Job Name: | | |
| Job Address: | | |
| City: | State: | Zip: |
| Dates to be used: | From: | To: |
| Person/Organization sponsoring Event | | |
| Name: | | Phone: |
| Address: | | |
| City: | State: | Zip: |
| Type of Event: | | |
| TENT INFORMATION | | |
| Type of Tent: | Open Canopy | Canopy with sidewalls |
| Placement of Tent: | Pavement | Gravel |
| | | Grass |
| Size: | | |
| Rental Company if applicable. | | |
| Name: | City: | State |
| Ph# | Projected date for inspection: | |
| DETAIL DRAWING LAYOUT | | |
| | | |
| SHOW IN DRAWING TENT LAYOUT, INCLUDING STAKES, EXITS AND EMERGENCY ACCESS | | |



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| APPLICATION INFORMATION CONTINUED | | |
|---|----------|-------------|
| <p>I hereby certify that I have read this application and that all information contained herein is true and correct to the best of my knowledge. I agree to comply with all state statutes, County ordinances, federal, state, and local regulations which governs special events and tent usage. I certify that I am authorized by the organization named herein to act as it's agent for the herein – described activity. I and the organization on whose behalf I make this application, hereby represent, stipulate, contract, and agree that we jointly and severally indemnify and hold Suwannee County harmless against all liability, including court costs and attorney fees, for any and all claims for damage to property, or injury to or death of persons arising out of or resulting from issuance of the permit or the conduct or the activity of which it was issued for and the actions or failure to act on the part of the applicant's representatives, employees, agents, servants, invitees, or any persons connected to the applicant.</p> | | |
| SIGNATURE | | |
| | | |
| Signature: | | |
| Name (printed or typed): | | |
| Title (printed or typed): | | |
| | | |
| FIRE OFFICIAL USE ONLY BELOW THIS LINE | | |
| Fire Department: | Approved | Disapproved |
| Fire Official's Representative: | | Date |
| Reviewer's comments/required equipment. | | |
| | | |
| | | |

INSTRUCTIONS:

1. Incomplete applications will be returned unprocessed.
2. Application shall be submitted 10 days prior to the event.
3. Application shall include detailed drawings of display layout.
4. Application shall include Certificate of Liability Insurance.
5. Application shall include a Tent Flame Certification.
4. Application shall be submitted for permit with the payment of \$50.00.
5. Checks or money orders should be made payable to Suwannee County Fire Rescue.
6. Application and payment shall be mailed to: 13530 80th Terrace, Live Oak, FL 32060



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Code Requirements for Temporary Tents Usage

Means of Egress

Means of egress shall comply with the requirements of chapter 14. (NFPA 1-25.1.3.1)

No guy wire or guy rope shall cross any means of egress at a height of less than 7ft. (NFPA 1-25.1.3.2)

Tent stakes adjacent to any means of egress from any tent open to the public shall be railed off, capped, or covered so as not to present a hazard to the public.

Flammable Liquids

The storage and handling of flammable liquids or gases shall be in accordance with the following applicable standards and chapters of 66, 69, and NFPA 54. (NFPA 1-25.1.4.1)

No storage or handling of flammable liquids or gases shall be permitted in any location where such storage would jeopardize egress from the structure. (NFPA 1-25.1.4.2)

Refueling of equipment with liquids having flash points below 100-degree Fahrenheit shall not be permitted within the structure. (NFPA 1-25.1.4.3)

Fire Hazards

The finished ground level enclosed by the structure, and the surrounding finished ground level not less than 10 ft outside of the structure, shall be cleared of all flammable or combustible material and vegetation. (NFPA 1-25.1.5.1)

Hay, straw, shavings, or other combustible materials that have not been treated to make them flame retardant to a degree acceptable by the AHJ shall not be permitted within any structure used as an assembly occupancy. (NFPA 1-25.1.5.3)

Electrical

The electrical system and equipment shall be isolated from the public by proper elevation or guarding, and all electrical fuses and switches shall be enclosed in approved enclosures. Cables on the ground and areas traversed by the public shall be placed in trenches or protected by approved covers. (NFPA 1-25.1.9.3)



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Generators

Generators and other internal combustion power sources shall be separated from temporary membrane structures and tents by a minimum of 5 feet and shall be protected from contact by fencing, enclosure, or other approved means. (NFPA 1-25.1.12.1)

Fuel tank shall be of adequate capacity to permit uninterrupted operation during normal operation hours. Refilling shall be conducted only when not in use. (NFPA 1-25.1.12.3)

A minimum of one portable fire extinguisher with a rating of not less than 2A:10-B:C shall be provided. (NFPA 1-25.1.12.3)

Tents

Tents shall be permitted only on a temporary basis. (NFPA 1-25.2.1.1)

Tents shall be erected to cover not more than 75% of the premises, unless otherwise approved by the AHJ. (NFPA 1-25.2.1.2)

All tent fabric shall meet the flame propagation performance criteria contained in test method two of NFPA 701. One of the following shall serve as evidence that the tent fabric materials have the required flame propagation performance: a certificate or other evidence of acceptance by an organization acceptable to the AHJ, or a report of tests made by other inspection authorities or organizations susceptible to the AHJ. (NFPA 1-25.2.2.2)

There shall be a minimum of 10 feet between stake lines. (NFPA 1-25.2.3.1)

Adjacent tents shall be spaced to provide an area to be used as a means of emergency egress. Where 10 feet between stake lines does not meet the requirements for areas of egress, the distance necessary for means of egress shall be govern. (NFPA 1-25.2.3.2)

The placement of tents relative to other structures shall be at the discretion the AHJ, with consideration given to occupancy, use, opening, exposure, and other similar facts. (NFPA 1-25.2.3.5)



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Code Requirements for Temporary Tents Usage

Smoking shall not be permitted in any tent. (NFPA 1-25.2.4.2.1) In rooms or areas where smoking is prohibited, plainly visible signs shall be posted that read as follows: NO SMOKING. (NFPA 1-25.2.4.2.2)

Portable fire extinguisher equipment of approved types shall be furnished and maintained in tents in such quantity and in such locations as directed by the AHJ. (NFPA 1-25.2.5)

Fire Extinguishers:

1. A minimum of a 5-pound Dry Chemical (2A 10BC) fire extinguisher is required.
2. Maximum travel distance to a fire extinguisher shall be 75 feet.
3. Shall be mounted or secured no lower than 1 foot and no higher than 4 feet to prevent accidental discharge.
4. Shall be in close proximity for welding any other spark producing demonstrations or exhibits.