



# Suwannee County Fire Rescue

13530 80<sup>th</sup> Terrace Live Oak, FL 32060

---

James Sommers, Public Safety Director

Date: May 31, 2012

To: Potential Applicants

From: James Sommers, Public Safety Director

Subject: Hiring Process

Effective May 31, 2012 Suwannee County Fire Rescue has adopted a hiring process for all persons interested in employment with the department. During advertisement of positions, applications may be submitted through Suwannee County Human Resources. Application must be filled out completely, including certifications and training that may be applicable to the position. Please include the performance testing release of liability form as well, which can be printed out from our website [www.suwanneefirerescue.com](http://www.suwanneefirerescue.com). When the advertisement period has closed, applications will be graded to determine qualified applicants. These applicants will then be contacted to schedule a time for competency/skill testing.

After testing, the applicants with the highest scores will be interviewed. All selections will be sent to Human Resources for a background check. Once background checks have cleared, Human Resources will contact the applicant to arrange for a drug test.